

PITHAMPUR AUTO CLUSTER

(A GOVERNMENT OF MADHYA PRADESH UNDERTAKING)



Notice For Inviting Applications For The Position of Principal, Advance Technical & Industrial Training Centre (ATITC)

Registered Office : 1st Floor, Atulya IT Park, Near Crystal IT Park, Khandwa Road, Indore - 452007 (M.P.)
CIN: U74999MP2004NPL020090, Email: md.pacl@gmail.com website: www.pithampurautocluster.com

PITHAMPUR AUTO CLUSTER

Notice For Recruitment

Pithampur Auto Cluster invites applications from suitable candidates for appointment on the two positions (a) Administrative Officer and (b) Principal for Advance Technical & Industrial Training Centre (ATITC) situated at 113/2-B, Village Harniakhedi, Tehsil Mhow. The complete detail of the recruitment notices may be seen at our website www.pithampurautocluster.com. Interested candidates may apply on or before 23.04.2025. Managing Director is having full authority to accept or reject any or all applications without assigning any reason.

Managing Director



Pithampur Auto Cluster

(A Government of M. P. Undertaking having the status of Section 8 Company)
Registered Office : 1st Floor, Atulya IT Park, Khandwa Road, Indore - 452007

Pithampur Auto Cluster invites application for the position of Principal, **Advance Technical & Industrial Training Centre (ATITC)** situated at 113/2-B, Village Harniyakhedi, Tehsil. Mhow, Distt. Indore. **ATITC** is a premium training institute of **Pithampur Auto Cluster (PAC)**, a Government of M. P. Undertaking, engaged in the skill development activity and carrying various Short/Long term vocational training programs.

The Eligibility Criteria, Selection Process, General Guidelines etc. will be as described in this document.

Position	QUALIFICATION	AGE CRITERIA	MINIMUM WORK EXPERIENCE	Salary
Principal, Advance Technical & Industrial Training Centre (ATITC)	Bachelor's degree in any branch of Engineering or Technology of any recognized University	Age as on 01.01.2025 should be less than 55 years	10 Years	Consolidated amount of Rs.60,000/- pm for first year and will be increased annually after reviewing the performance

Eligibility Criteria:

The candidate must have a degree in any branch of Engineering or Technology of any recognized University or Institution under the purview of All India Council for Technical Education (AICTE). The candidate must have practical work experience of not less than ten years. The age as on 01.01.2025 should be less than 55 years.

Evaluation and Selection Process :

Based on the educational qualification, work experience and other credentials of the applicants' most suitable candidates will be short listed for the interview. Merely being shortlisted for the interview shall not entitle the applicants for the appointment. The Managing Director, PAC reserves the right to shortlist the applicants in a manner as it may deem proper.

Final selection will be made on the basis of the total marks obtained out of 50 (Fifty) by the applicant based on his credentials and performance in interview.

S. No.	Criteria	Basis of Marks Distribution
1	For Educational Qualification – Maximum 10 Marks	Graduate – 5 Marks
		Post Graduate – 10 Marks
2	For Work Experience – Maximum 20 Marks	10 years or above – 10 Marks
		12 years or above – 15 Marks
		15 years or above – 20 Marks
3	Interview – Maximum 20 Marks	Based on the performance in interview Marks will be awarded out of 20 marks.
	Total 50 Marks	

General Instructions and Guidelines :

- Interested/eligible applicants can submit application strictly in the prescribed format as per **Annexure - A** or can be sent through registered/speed post at below given address. The duly signed application along with all the self attested documents/certificates must be received before 05:30 PM on 23.04.2025.

To,

Managing Director,

Pithampur Auto Cluster

First Floor, Atulya IT Park, Khandwa Road, Indore

- The envelope containing application should be super-scribed as “Application for the position of Principal, ATITC.
- Certificates of work experience must be attached with the application without which the Work Experience will not be considered and also for educational qualifications suitable documents must be submitted.
- The candidates are advised to annex self-attested testimonials in support of his/her age, qualification, experience, scholastic/non-scholastic achievements along with the application form.
- The Interview Committee shall short list the candidates for interview. Merely being shortlisted by Interview Committee shall not entitle the applicants for the appointment. The Interview Committee reserves the right to shortlist the applicants in a manner as it may deem proper.
- The finally selected candidate is required to join within 7 days from the date of receipt of appointment letter, failing which result into cessation of his entitlement for appointment. In such situation opportunity shall be given to other suitable candidate.

7. This appointment shall be on contractual basis initially for a period of 3 (three) years, however it can be further extended if required by PAC, for such period and on such terms & conditions as may be mutually agreed.
8. The Company shall be entitled to terminate the services of the contractual employee at any time after serving a Notice of one month. Similarly, the Employee shall be entitled to terminate his services with the Company during the contract period after serving on the Company a Notice of one month.
9. No TA/DA shall be payable to applicant for any journey performed for attending the interview.
10. EMPLOYMENT DETAILS Candidates who are in the service of the Indian Union or a State in India or in the employment of Local Bodies or Universities or Quasi Government Organizations or Public Sector Units constituted under the authority of the Government of India or of a State in India, whether in regular service or in temporary service must inform of such fact, at the time of applying. Suppression of the fact of employment by candidates shall result in rejection of candidature.
11. Canvassing in any form or on behalf of a candidate shall lead to disqualification of the candidate.
12. Managing Director, PAC is having full authority to accept or reject any or all applications without assigning any reason or to modify the criteria.

Managing Director

APPLICATION FORMAT

Application for the post of _____ (on contract basis)

Name : _____

Date of Birth : _____ Age as on (_____) : _____

Father/Husband's Name : _____

Full Correspondence Address: _____

Latest Passport
size photo affix

Vill; _____

P.O. _____

Teh. _____

Distt. _____

Pin code No. _____

Contact Phone No. STD Code. _____ Phone Nos. _____

Mobile No. _____

Category to which belong : _____
(Gen./SC/ST/OBC)**A. EDUCATIONAL QUALIFICATION**

Sl. No.	Qualifications	Maximum Marks	Marks secured	% of marks obtained	Weightage	Whether the copy of marksheet & certificate produced	
1.	High School (Class 10 th)					Yes	No
2.	Intermediate +2 (Class 12 th)					Yes	No
3.	Graduation - (Specify Below)					Yes	No
4.	Post-Graduation : (Specify Below)					Yes	No
5.	Additional Qualifications, if any					Yes	No

B. EXPERIENCE: Total work experience _____ Years _____ Months

S.No.	Name of organization	Designation	Pay or consolidated remuneration Per Month	Nature of appointment regular/contract /part time	Period of Experience Possessed		
					From	To	Completed Year (s) of experience

Additional Sheet may be attached if required

UNDERTAKING

Certified that the information given above is correct and true. If any discrepancy is found, my candidature may be rejected and I shall have no claim for selection.

Date : _____

Place : _____

Name and Signature of the candidate

List of Enclosures Attached :

- 1.
- 2.
- 3.
- 4.
- 5.